



**International Resident Travel Grant  
Supported by the Coleman Memorial Fund  
Application 2011-12**

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**Selection Criteria**

- Second or third year residents planning an international elective in a developing country *or* in a location where they will be working with an underserved population
- Residents traveling for the sole purpose of language study will not be eligible.
- Prior international experience is not required.
- Residents must follow the CNMC Guidelines for Residents Participating in International Electives (see page 5 of application).
- Note that while CNMC and AAP guidelines recommend a rotation of four weeks, international electives of less than four weeks *will* be considered on an individual basis.
- Residents who have received previous grant funding from CNMC are eligible to apply, but must disclose this prior funding in the application.

**Application Must Include**

- **Resident International Elective Form**, including written objectives for the rotation and review and signature of Global Health Faculty Mentor (see page 2)
- **Supplemental Grant Application** (see page 3-4)
- **Brief letter of support from CNMC Faculty Mentor**, indicating that the resident has met with him/her and completed preparation in a satisfactory manner. This can be included in the application or sent separately to Lisa Mercado-Foster.

**After completing the international elective, grant recipients will be required to:**

- Submit a summative report on their experience
- Participate in a Global Health noon conference, professorial rounds or other presentation to share their experience.

**Deadlines**

- Final Deadline for the year will be **Friday, January 13, 2012**
- Residents may complete their elective *prior* to the deadline, but **must** submit their objectives and application, including faculty mentor's signature and letter of support, prior to starting their elective.

**Funding**

Outside funding **will not be considered** in the selection process. Residents applying for or receiving other sources of funding (AAP, etc.) do not need to disclose this and are eligible for the full amount of funding from the Coleman Memorial Fund

Residents will be required to submit documentation of travel or other related expenses (immunizations, evacuation insurance) in order to receive the funding.

**Please submit your final application to Lisa Mercado- Foster in the Pediatric Residency Program office by 5:00 pm on Friday, January 13, 2012.**

**Program Letter of Agreement for International Electives**  
**Children's National Medical Center**  
**Pediatric Residency Training Program**  
**111 Michigan Avenue**  
**Washington, D.C. 20010**

This affiliation agreement is between **Children's National Medical Center Pediatric Residency Training Program** as the Sponsoring Institution, and

as the Participating Institution, located at the following address:

Name of resident:

Dates of Rotation	FROM:	TO:
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Learning Objectives for Rotation (additional pages may be attached): Please refer to International Child Health competency-based goals and objectives. A minimum of 3 objectives from at least two categories is required.

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| <ul style="list-style-type: none"> <li>• Patient Care</li> <li>• Medical Knowledge</li> <li>• Interpersonal Skills and Communication</li> </ul> | <ul style="list-style-type: none"> <li>• Practice-based Learning and Improvement</li> <li>• Professionalism and Ethical Issues</li> <li>• System-based Practice</li> </ul> |
|---|--|

1.	
2.	
3.	

During the time period at the Participating Institution, the faculty who will assume educational and supervisory responsibility for the resident is:

**The faculty at the Participating Institution will be responsible for teaching, supervising, and formally evaluating the resident. At the end of the rotation the resident will be evaluated in writing by the supervising faculty. The evaluation will be discussed with the trainee before the end of the rotation, and a copy will be given to the resident to be placed in his/her evaluation file at CNMC.**

While at the Participating Institution, the resident will be governed by the respective medical policies and procedures of the Participating Institution, which will be provided to the resident at the beginning of the rotation by the Participating Institution. For due process the resident will be governed by the CNMC Pediatric Residency Program's grievance procedure.

Agreed upon by:

\_\_\_\_\_  
Resident

\_\_\_\_\_  
Date

\_\_\_\_\_  
Global Health Faculty Mentor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dewesh Agrawal, M.D.  
Director, Pediatric Residency Training Program, Children's National Medical Center

\_\_\_\_\_  
Date

\_\_\_\_\_  
Program Director or Mentor at Participating Institution

\_\_\_\_\_  
Date



6. Recipients of this grant will be required to give a brief presentation on their experience, reflecting their individual experience and objectives. Based on your current knowledge and preparation for this elective, what specific topics or issues do you propose to present to the CNMC community in order to educate them about your experience and child health in developing countries?

7. Have you received funding from CNMC for an international elective in the past?

## Children's National Medical Center Guidelines for Residents Participating in International Electives

The AAP Guidelines for international electives on 4 basic principles for meaningful international exchange: **Prerequisites, Preceptorship, Preparation, and Evaluation.**

### Planning your elective

1. Complete the first **12 months** of your pediatric training.
2. Participate in the CNMC Global Health didactic curriculum to gain more exposure to global health issues (recommended).
3. Identify a **site** for your elective from CNMC recognized sites or through independent research (*see Guidelines for Choosing Site - available on website*).
4. Identify a **faculty mentor** at CNMC.
5. Develop a list of **written objectives** and review with faculty mentor 3 months prior to departure (*see Competency-based Curriculum Objectives- available on website*).
6. Complete **international elective form** and have elective approved by residency director 3 months prior to departure.
7. **Orient yourself** to the host country's culture, politics, health and safety issues. Web-based resources can be found on the Global Child Health curriculum website and faculty mentors can provide guidance as well.
8. Identify a **preceptor** who will provide supervision in the host country.
9. Be aware of the language requirements in the location you are going to and any preparation that is needed.

### Prior to departure – Personal preparation (*See Health and Safety Measures – on website*)

10. Secure travel documents such as passports and visas before departure.
11. Arrange housing and transportation for yourself.
12. Arrange for necessary vaccines/malaria prophylaxis/etc. prior to departure.
13. Purchase medical/evacuation insurance.

### During the elective

14. The elective time should be **at least 4 weeks**
15. The experience should be hands-on and clinical, which could include hospital-based, community-based or public health
16. You must obtain a **formal evaluation** from your host preceptor
17. You should complete a **self-evaluation** to determine if your objectives were met.

### Upon Return

18. Submit a written **summary of your experiences**
19. **Formally evaluate** your elective with faculty mentor
20. Be prepared to give a 20-30 minute presentation on your experience

Adapted from AAP Consensus Guidelines on International Health Guidelines:  
*Revised 7/1/08*