

**Policy on Resident Eligibility and Selection  
Graduate Medical Education Committee  
Children's National Medical Center**

CNMC's recruitment and selection of residents is based on and is in compliance with both the institutional and specific program requirements of the Accreditation Council for Graduate Medical Education (ACGME). The process of application, eligibility, selection and appointment of residents to a training program is the responsibility of the Chair, the Program Director, and/or divisional faculty with oversight by the Office of Medical Education and the Graduate Medical Education Committee (GMEC). Training programs must not discriminate with regard to sex, sexual orientation, race, age, religion, color, national origin, disability, or any other applicable legally protected status. A training program may choose to establish and implement its own policies, but they must adhere to this institutional policy. If individual program policy is established, it must be submitted to the GMEC for approval prior to implementation.

I. **Definitions:**

A Fifth Pathway program is an academic year of supervised clinical education provided by an LCME-accredited medical school to students who meet the following conditions: (1) have completed, in an accredited college or university in the United States, undergraduate premedical education of the quality acceptable for matriculation in an accredited United States medical school; (2) have studied at a medical school outside the United States and Canada but listed in the World Health Organization Directory of Medical Schools; (3) have completed all of the formal requirements of the foreign medical school except internship and/or social service; (4) have attained a score satisfactory to the sponsoring medical school on a screening examination; and (5) have passed either the Foreign Medical Graduate Examination in the Medical Sciences, Parts I and II of the examination of the National Board of Medical Examiners, or Steps 1 and 2 of the United States Medical Licensing Examination (USMLE).

II. **Responsibility:** It is the responsibility of the program directors and residents in all educational programs to comply with this policy

III. **Policy**

***Resident Eligibility:*** Applicants with one of the following qualifications are eligible for appointment to ACGME-accredited programs:

1. Graduates of medical schools in the United States and Canada accredited by the Liaison Committee on Medical Education (LCME).
2. Graduates of medical schools in the United States and Canada accredited by the American Osteopathic Association (AOA).
3. Graduates of medical schools outside the United States and Canada who meet one of the following criteria:
  - a. Have received a currently valid certificate from the Educational Commission for Foreign Medical Graduates or

- b. Have a full and unrestricted license to practice medicine in a U.S. licensing jurisdiction in which they are training.
- 4. Graduates of medical schools outside the United States who have completed a Fifth Pathway program provided by an LCME-accredited medical school.

**MINIMUM SUGGESTED CRITERIA FOR REVIEW OF APPLICANTS:**

- Dean's Letter
- 2 or 3 Medical School or Graduate Medical Education Reference Letters
- Medical School Transcript
- Copy of Medical School Diploma and graduate training certificate, if applicable copy of the Medical Education Exam Scores (National Boards, FLEX, ECFMG exam and valid certificate, FMGEMS, USMLE)
- Personal Interview

**Resident Selection:** All CNMC graduate medical education programs must select from eligible applicants on the basis of their preparedness and ability to benefit from the residency program. In selecting from among qualified applicants, all residency programs are encouraged to participate in the National Resident Matching Program (NRMP) and the Electronic Residency Application Service (ERAS) if available for their program.

IV. **Procedure:**

The Internal Review Team will monitor each program for compliance with the institutional policy on Resident Eligibility and Selection.

Violation of any of the requirements mentioned above will result in adverse disciplinary action.

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Chair, GMEC