

EMSC Grants Final Reports

Instructions for Completing Final Reports

Comprehensive final reports on EMSC grants are due 90 days after the expiration of the award.

Please provide all contact information requested on the Final Report Grantee Profile sheet and project information on the Final Report Sections I and II.

Should you need assistance completing the Final Report, please contact your EMSC National Resource Center representative.

Please submit final reports and related materials to both individuals listed below:

Ms. Mickey Reynolds
Grants Management Specialist
Maternal and Child Health Bureau
Parklawn Building, Room 11-11
5600 Fishers Lane
Rockville, Maryland 20857
Telephone number: (301) 443-0724
E-mail address:
mreynolds@hrsa.gov

Dan Kavanaugh, MSW
EMSC Program Director
Maternal and Child Health Bureau
Parklawn Building, Room 18A-38
5600 Fishers Lane
Rockville, Maryland 20857
Telephone Number: (301) 443-1321
E-mail address:
dkavanaugh@hrsa.gov

Also submit an electronic copy of the final report to:

EMSC National Resource Center
Telephone number: (202) 884-4927
Email address: finalreports@emscnrc.com

Thank you in advance for completing this reporting requirement.

EMERGENCY MEDICAL SERVICES FOR CHILDREN (EMSC)
Final Report Grantee Profile

Contact Information

Contact Name: _____

Contact Title: _____

Organization (Grantee): _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail: _____

Organization website (if applicable): _____

Project Information

Grant Title: _____

Grant Award Number: _____

Grant Category (Partnership, Targeted Issues, etc): _____

Project Start Date (mm/dd/yyyy): _____

Project End Date (mm/dd/yyyy): _____

EMERGENCY MEDICAL SERVICES FOR CHILDREN (EMSC)

Final Report Section I

Project Narrative

Provide an analysis of the project based on the problem(s) described in the application and needs assessments (performed prior to or during the project period) including a description of the specific goals and objectives stated in the grant application, relevance of the project goals and objectives to the EMSC Five-Year Plan, and the accomplishments and failures resulting from activities during the grant period.

Methodology

Describe the methodology used to undertake activities to achieve the project goals and objectives.

Results

Provide a detailed status of the project in terms of results achieved, including:

- (a) A description of any system organized during the grant period and the system's status at the conclusion of the grant, including organizational, management and operational aspects of the pre-hospital and in-hospital activities.

- (b) A review of the system's resources for specialized facilities for pediatric basic and advanced life support services including levels of training,

transportation vehicles, communications capability, medical control, emergency departments, and critical care units.

(c) A summary of the major activities supported under the grant and the major accomplishments resulting from activities to improve EMSC.

Evaluation

Describe any procedures that are being used to evaluate the relative success of the project in achieving its goals and objectives and indicate when monitoring results will become available.

EMERGENCY MEDICAL SERVICES FOR CHILDREN (EMSC)
Final Report Section II

Community Involvement

Describe community support and any public involvement in the project that has occurred during the project period, including the specific roles of the Advisory Committee in project activities.

Outreach Activities

Describe any outreach or educational activities (e.g. training, brochures, videos, press releases or public events) related to the project that have occurred during the project period.

Supporting Materials

Please include any supporting materials relating to the project, such as products and publications, articles/news clippings, etc.